

**Hill County 4-H Foundation Meeting  
October 15<sup>th</sup>, 2018**

Attendance: Kelly Compton (VP); Darcy Reum (Treasurer); Directors – Norma Ralph, Dominique Preputin; Jerry Waltari, Nick Siebrasse; Youth Director – Angelina Toth; Extension Agents – Jasmine Carbajal & Shylea Wingard; Guests – Stephen Preputin, Cody Solomon, Karla Vaughn, Jasmine Powell, Amanda Powell, Alicia Velk, Lue Waite, Carrie Molitor, and Jeff Ralph. Absent: Sharda Hankinson (Pres) and Sydney O’Neil (youth director).

This meeting was held in conjunction with the Chuckwagon Committee. (Note: Their monthly meeting followed.) The purpose was to help Foundation members gain a better understanding of Chuckwagon needs, operations and committee responsibility.

Vice President, Kelly Compton called the meeting to order at 6:10 pm at the 4-H Chuckwagon.

Pledges were said. Jerry moved to approve the minutes from the previous meeting on August 27<sup>th</sup>, 2018. Nick seconded. Motion carried.

Treasurer’s Report: Darcy provided a hard copy that included

- Balance Sheet as of 9/30/18 with \$202,076.90 in Total Assets
- Profit & Loss Projections for Oct. 2018-Sept 2019 and actual for the same period 2017-2018.
- Budget for Oct. 2018-Sept. 2019

She is not sure if the Chuckwagon Building should be listed as an asset on the balance sheet and is looking into it. She will provide the budget at each meeting for tracking of income and spending.

Angelina moved to approve the Treasurer Report. Norma 2<sup>nd</sup> it. Motion carried.

Communications

Stephen Preputin submitted a grant request to be reimbursed \$225 for the 4-H Congress registration fee. Stephen was present to report and answer questions. The motion carried to approve.

Cody asked how are 4-H Chuckwagon expenses (like utilities) being paid – from Foundation’s account (Independence Bank)? Or Chuckwagon’s account (Stockman Bank)? A lengthy discussion followed.

- Darcy said ultimately, it all came from the Foundation and it should be up to Extension as to which account was used to pay which bill. She also deferred to the thoughts of others.
- Jerry mentioned it was important to have a line item for tracking.
- General comments from those present were keep it separate in order to see how the Chuckwagon was performing financially. It was recognized that either way, it may not be totally accurate as there is not much history with the new Chuckwagon, utilities, etc.
- Line item #575 tracks “Chuckwagon Building Expenses”.
- Lou suggested making sure the clubs and project groups know that if the line item tracking isn’t working please let the Foundation know so accommodation might be made.
- Extension will reach out to the committees and Council to get groups to bring expenses and financial requests to the Foundation prior to the budget being set in July.

## **COMMITTEE REPORTS**

Council: The council met on Sept. 25<sup>th</sup> and new officers were elected. Krista Komrosky is president; Cassie Solomon is Vice President and Alicia Velk will continue as Secretary. The next meeting is in January and they will take office at that time. Meetings will be held at least 5 times per year.

Livestock: The committee met on October 9<sup>th</sup>.

- Herdsmanship committee will seek donors for showmanship awards (jackets/sweatshirts like what AgWise donated for Sheep Awards).
- Beef weigh-in will be Sunday, Dec. 2<sup>nd</sup> at NARC from 12 pm to 1:30pm.
- LQA will follow at 2pm at the NARC office. Shylea reported this will be a livestock quality assurance/nutrition training workshop so all members are encouraged to attend, not just those who need LQA. It will be taught by Renee Gebault King from the State 4-H office and she will present the same workshops given at the Leadership Forum in Dillon in Sept. It is a unique opportunity for Hill County to have someone from the State office and it will be a high quality, hands-on learning activity.

Chuckwagon - Cody reported:

- Approx. 150 people served at the Year End Celebration/Donor Appreciation Dinner.
- Legends for Lights went well. It was held for 3 days with over 200 people (+/-). They have interest in renting next year. Also United Way has made a verbal commit for the Sept. 2019 Crab Fest. No deposits received yet.
- Rental Checklist is being revised. Rental Agreements are available by request. Not promoting rental use due to Fire Marshal restrictions.
- Cody used the \$500 approved at the last meeting to purchase a \$500 gift card from Independence Bank. It was cheaper than buying a reloadable card as it costs \$5/month + \$4.95 per load. Expense receipts will be submitted in order to get funds to purchase a new card. It was decided to leave it up to Cody as to when this occurs, however it was recommend to do it when \$300-\$400 is spent to allow time for a check to be cut.

Landscaping: Ron Kenesky and Becky Miller met at the Chuckwagon on Oct. 10<sup>th</sup> to come up with a landscaping plan/design. This will be presented to the Fair Board as well. Hope to have rendering in 2-3 weeks. Focus will be on the front sidewalk, ramp, and landscape. Patio in back is on hold. Attention is being given to fire code compliance, building capacity and future plans and location for the Grandstands and Arena by the Fair Board.

Donations: Alec and Karen McIntosh donated 500 bushels of spring wheat to the Chuckwagon so a \$2700 check was received from CHS. A \$5000 donation from Tilleman's is also expected.

Jeff and Norma Ralph were huge donors to the Chuckwagon and covered many expenses (too numerous to list). In addition, they also covered any cost of the kitchen over \$100,000. They were thanked and applauded by those present at the meeting. Norma commented what a good feeling it was to be in the building and having a meeting.

Punch/Wish List: The Chuckwagon is not finished and a few more work parties are needed. The following still needs done to complete construction:

- Baseboards need installed (Wood material donated by Layne & Kayla Waid)
- Frame in hall window
- Paint rust spots on windows that leaked and were repaired
- Invest in sturdy 10' ladder (cost est. \$200)
- Shelving for kitchen storage and dishes
- Bathroom closet need shelving
- Changing tables in men's and women's restrooms
- Need second half of ice machine (to be delivered by J&V Restaurant Supply)
- Need floor machine for cleaning – would make clean up easier and floor coat last longer
- Floor needs sealed (20 gals sealer purchased)
  - Lengthy discussion took place as to what methods and when. Some felt it should be done sooner to protect the floor. Some said spring might be better to allow for changes from heating/cooling and to account for cracks. Methods used could be staining to make it like Boys/Girls Club or use clear epoxy sealer like Parrish Center. Other comments were: 1) Concrete has to be stained before sealing. 2) Sealer can be put down and then floored over.

Consensus was it will be easier to clean once it was sealed and marks need to be removed. Jeff reported that contractor Dave Clausen said he was leary of using the acid bath method to remove marks as the floor was too new. Nick will get the floor cleaner from Triangle and just do it.

Norma wrapped up discussion with emphasis that sealing the floor needed to be a priority. She also requested a wish/punch list be presented at the next Foundation meeting. The committee agreed.

Internet: Cody added that he has looked into internet for the Chuckwagon and the associated costs. The monthly obligation can vary. Triangle does not donate this, but recommends applying for the \$500 community grant which should cover the cost.

Grants: It was also mentioned community grants should be considered to meet the funding needed to finish the Chuckwagon.

### **OLD BUSINESS**

Dominique talked to Shea Carroll at Hi-Line Rentals about serving as a board member. He has two daughters that were in 4-H for the first time last year. He was interested in serving, but had a prior commitment for tonight's meeting. Jerry moved and Norma 2<sup>nd</sup> to accept Shea to the Board. Passed.

### **NEW BUSINESS**

Election of Officers: Each officer can serve 2 – 3 year terms. The treasurer is appointed. It was moved and seconded that Sharda remain President; Kelly remain Vice President; Jerry will be secretary and Wipfli/Darcy continue as treasurer. Motion carried.

Meeting adjourned at 7:44 pm.

Next meeting will be Dec. 17<sup>th</sup> at 6 pm.

Submitted by: Shylea