

4-H Chuckwagon Committee Meeting Minutes
April 12, 2018

The meeting was **called to order** at 7:08 pm by Chairperson, Lon Waid, and was held at the Timmons Room in the County Courthouse in Havre, MT. 4-H and American pledges were said. A request was made for **additions to the agenda** and seeing none, the meeting proceeded.

Attendance: A sign-up was circulated for signatures. Present were: Lon Waid (Chair); Stacey Waid (Sec.), Cassie Solomon, Cody Solomon (by phone), Carrie Molitor, Josh Heitzenroder, Scott Chagnon, Wally Duchscher, Lue Wait, Nick Siebrasse, and Shylea Wingard (Ext. Agent). Absent: Jerry Waltari

Minutes of the March 19th, 2018 meeting were reviewed and approved. No communications.

Financial Update: Current balance in the Chuckwagon account at Stockman Bank is \$27,240.94 (as of 4/11/18). A quick summary follows:

Bank Balance on 4/10/18:	\$123,508.01	
Checks Paid	- \$96,279.28	(Clausen Invoice #9 – approved 4/3/18 joint meeting)
	- 10.99	(Office Equipment – Receipt Book/Carmel Fundraiser)
Deposit	+ 23.20	(Pacific Steel - Scrap Metal Donation)
	<u>\$27,240.94</u>	

A quick report was given regarding the April 3rd joint meeting of 4-H Council, Foundation and Chuckwagon Committee in which the decision was made to hold on the kitchen purchase in order to fund costs associated with construction completion. The Foundation voted to use \$50,000 for this.

Committee Reports

Lon announced that he and Stacey could no longer serve on the Chuckwagon Committee and were stepping down. This would be their last night to serve.

Legacy Wall: Josh Heitzenroder is working on cutting out and designing the tiles per the specifications of those who purchased a \$1000 tile. Discussion followed and it was reiterated that any business, contractor or local person who makes a \$1000 (or more) donation will receive a tile. Josh has help with the graphics from a local business.

Grants: Shylea reported that she received a phone call from the Browning Kimball Foundation regarding the preliminary grant application that she, Karla Vaughn and Lou Waite submitted in February. *(She shared some background - If the preliminary is approved, projects are invited to submit a full request in July for funding. The 4-H Chuckwagon project has received two previous grants in the amount of \$10,000 from BKF.)* This year the BKF committee reviewed the application and decided to deny it due to “uncertainty over the fairgrounds” and recent reports that the fair may close due to lack of finances. We were told we could apply again January 2019 if the situation improved or resolved. The group then discussed other grant options including the BNSF Railroad grant (eligibility was questionable/need established relationship with BNSF) and the MT Tourism Grant (due July 1st which requires a \$2-for-\$1 match and a tourism partner (such as the Chamber of Commerce).

Chuckwagon Building: Jerry Waltari is the 4-H representative and contact/liaison with the contractors. A rough-in of the interior framing has been completed. Subs for electrical, plumbing and HVAC are currently working. Jerry has calculated how much sheet rock is needed and Sydney O’Neel is working on getting donations. Scott Young has leftover sheet rock from a project that he would donate. Jerry

said a work party of volunteers will be organized at a future date to install the sheetrock. He asked the Ag Chamber of Commerce at their meeting on April 10th if they would assist. Jerry, Cody, Carrie, Josh and Shylea viewed construction progress. Cody reported on optional kitchen costs from suppliers. Discussion was about prep tables, serving counters, purchasing equipment from J&V Restaurant or Cisco Foods, purchasing top-of-the-line or mid-line equipment. Further discussion considered optional kitchen equipment purchase plans, keeping the original kitchen purchase plan that Jeff Ralph worked on, or doing a combination of both. In the end, it was decided to ask Jeff Ralph to continue with his original plan. Scott and Nick will discuss this with Jeff. Nick also reported that Mike Purkett and McNair have offered to donate tile and installation services for the bathrooms and kitchens. It was noted these are two competitor businesses willing to work together. Nick will follow up and work with them.

Carrie asked Shylea to share a few highlights from a discussion she had with building contractor, Dave Clausen. She reported that it was a good meeting as both extension and the builder agree it is important for 4-H, the community and the fairgrounds to open with a building that is finished with a fully operational commercial kitchen. Some communication issues were resolved and Dave said he would try to send a couple guys to help with the sheetrock workday. He also was willing to find folks to assume the loan/lease option that was discussed in previous months if 4-H would consider contributing \$50,000 towards the kitchen purchase. Shylea asked if this was something the committee wanted to revisit and talk to the Foundation. Discussion followed and in the end no action was necessary as Wally Duchscher said he would provide the \$100,000 necessary to purchase the kitchen.

OLD BUSINESS

Wally Duchscher reported on insurance options for the building. Estimated cost will be \$3000-\$4000 depending on insured amounts and coverages.

Stacey has been approached by the following groups who would like to hold events and rent the newly completed Chuckwagon:

- June 2: Antique Show (Wally Duchscher)
- June 9: Rod Run (Bar Salerno)
- Aug. 1: Family Reunion (Jim Dumas)
- Aug. 25: VanVoast Wedding (Ashlyn VanVoast)
- Oct. 5-7: Legends for Lights (Bill Keller IB)

It was decided that the building would be available for rental after the fair, with the exception of the Antique Show and Rod Run. Carrie will contact folks to let them know the building will be available.

NEW BUSINESS:

A formal grand opening event was discussed with fair being the best time. It will be discussed more at the next meeting along rental fees, deposits, contracts, building management; fair planning, etc.

Carrie appointed Cody Solomon as interim Chuckwagon Committee Chairperson.

ANNOUNCEMENTS: 4-H Council meeting is April 19th at 7 pm in Rudyard. The next Chuckwagon Committee meeting will be Tuesday, May 1st at 7pm at the new Chuckwagon building.

Respectfully Compiled and Submitted By:

Stacey Waid, Carrie Molitor and Shylea Wingard