

## Chuckwagon Committee Meeting

May 1, 2018 7:00 pm

The meeting was called to order by interim Chair Cody Solomon, at the new Chuckwagon. The meeting started with a walk thru by Jerry Waltari. American and 4H Pledges were recited. No additions were added to the agenda.

Correction to the April 12 minutes was to add Karla Vaughn as absent. It was moved to approve the minutes as corrected. Motion passed.

Those present were Cody Solomon (Interim Chair), Dominique Preputin, Carrie Molitor, Karla Vaughn (Acting Sec.), Scott Chagnon, Wally Duchscher, Mark Peterson, Shylea Wingard (Ext. Agent}, Jerry Waltari, Jasmine Carbajal (Ext. Agent). Absent were Lue Waite, Jeff Ralph and Josh Heitzenroder.

**Communications:** Jerry report that Jeff has ordered the kitchen. He is working with Mike Evans on the tile for the cooler and kitchen. They were not sure if they would get the hall and bathrooms done by the fair. Items not include in kitchen is Pots and Pans, Lighted Menu Boards, POS –Point of Sale. Dominique reported we could get free ones from Coke and Pepsi, but they wouldn't be lighted and we could use Squares for free. He is working on the bid for the hood installation and Dave has sent out letters asking for bids on dropped ceilings.

<b>Financial update:</b>	04/04/18—Statement Balance	\$123,508.01	
	04/13/18 – Deposit	23.20	Pacific Steel (scrap iron)
	04/19/18 – Deposit	100,000.00	Wally Duchscher donation
	04/02/18 – Check	10.99	Office Equip. (receipt book for Carmel)
	04/09/18 – Check	96,279.28	Clausen Invoice #9
	05/01/18 – Account Balance	\$127,240.94	
		100,000.00	out to pay for kitchen
		27,240.94	final Balance

We have still received no payment from Jack Spinner (\$1000, 00) for items taken from old Chuckwagon. Shylea will check with Amanda and see if second invoice has been sent and she will let Cody know the dates they were sent, so he can contact Jack.

### Committee Member Reports:

#### Chuckwagon building report-Jerry

Jerry reported that Scott Young donated 35 – 4x12 sheets of sheet rock, Pro-Build will deliver 50 sheets of green sheet rock on Thursday, Jerry would see if 4:00 would work for them and there would be another 50 later. Cody will check with Bear Paw Lumber to see if they might donate some. We set up work dates for Thursday at 4:00 and Saturday from 9:00 to 2:00.

Scott will talk with Ron Konesky about landscaping and is working on concrete for the front side walks and back patio.

#### Legacy Wall -Josh

It was reported by \_\_\_\_\_ that Josh is working on the wall and ask that we decide on a place to put it. It was moved, second and passed to place it on the South wall between the double doors and the window to the west of the door. There was discussion on how to mount it but nothing confirmed.

#### Grants - Lue

Shylea report, for Lue that there has been no new grant activity.

## **Rental Requests – Carrie**

We have:

Concession request

June 2 -Antique Show

June 9 – Rod Run

Rental

August 9-10 - Family Reunion (Jim Dumas)

August 25 – VanVoast Wedding

October 5-7 – Legends for Lights

## **Old Business:**

### **Rental Fee Schedule**

Carrie presented a draft copy of Rental Rules and Information with fees. There was much discussion on prices. Dominique, Shylea, and Cody present fees from local and surrounding facilities rental fees. Carrie moved, Karla second we rent the building for \$750.00 per 24 hours, additional charge of \$200.00 for a cold kitchen, \$350.00 for a full kitchen plus they have to pay for a kitchen manager at \$18.00 per hour from the 4-H list of managers or a caterer from 4 H approved list of caterers. Special meetings with no kitchen is \$100.00 per hour with a minimum fee of \$250.00. Deposit will be the same as rental price with a maximum of \$2000.00. Motion carried. Carrie moved and Scott second that there be an additional deposit of \$500.00 if alcohol is served. Motion carried.

### **Rental Contract**

Carrie presented the contract draft. The wording of Hill County 4H was changed to Hill County 4H Foundation. Carrie move and it was seconded that the wording be changed. Motion carried. Carrie will edit the fact sheet, contract and walk thru check list and present at special council meeting.

### **Chuckwagon Menu**

Tabled

## **New Business:**

### **Clausen Payment**

Jerry moved and Scott second to pay Clausen invoice #10 for \$4473.00 for sub contractors. Motion carried.

### **Donation recognition**

It was decided to come with ideas to the June meeting.

### **Exhibit displays and locations**

There will be an email sent out asking ideas to be submitted and they will be reviewed and selected at the next meeting.

### **Tables and chairs for fair**

Still working on tables and chairs.

### **Kitchen Manager**

No decision was made. May be Cody Solomon, Josh Heitzenroder, and Krista Komrosky may share the job.

Meeting was adjourned and next meeting will be May 17 at 6:00 in the Timmons Room if available.